

**CITY OF SOUTH PASADENA FIREFIGHTERS' RETIREMENT SYSTEM  
BOARD OF TRUSTEES QUARTERLY MEETING  
CITY HALL, COMMISSION CHAMBERS  
7047 Sunset Drive South, South Pasadena, FL 33707  
AGENDA**

**Wednesday, April 19, 2023, 2:00PM**

*Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact City Clerk at (727) 347-4171 prior to the meeting.*

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM**
- II. PUBLIC COMMENTS**
- III. APPROVAL OF MINUTES**
  - 1. January 18, 2023, quarterly meeting
- IV. CONSENT AGENDA**
  - 1. Payment ratification (*see Summary of Payments spreadsheet*)
    - a. Warrants #98 and #99
  - 2. New invoices for payment approval
    - a. None
  - 3. Fund activity report for January 12, 2023 - April 12, 2023 (*see spreadsheet*)
- V. NEW BUSINESS**
  - 1. Update on Trustee terms
  - 2. Discussion of House Bill 3
- VI. OLD BUSINESS**
- VII. REPORTS (ATTORNEY/CONSULTANTS)**
  - 1. Foster & Foster, Patrick Donlan, Board Actuary
    - a. October 1, 2022, actuarial valuation report
  - 2. AndCo Consulting, John Thinnes, Investment Consultant
    - a. Quarterly report as of March 31, 2023
  - 3. Klausner, Kaufman, Jensen & Levinson, Adam Levinson, Attorney (*via phone*)
    - a. Legislative updates
  - 4. Foster & Foster, Chrissy Stoker, Plan Administrator
    - a. Update on PF-11s (*Confirmation of Receipt of Retirement Benefits*)
    - b. Financial disclosure forms
    - c. Further discussion of Foster & Foster internal controls
    - d. Educational opportunity
      - i. FPPTA 39<sup>th</sup> Annual Conference, June 25-28, 2023, Orlando, FL
- VIII. TRUSTEES' REPORTS, DISCUSSION, AND ACTION**
  - 1. Discussion of Operating Rules & Procedures Rule 12 (Audits) and Rule 6.1 (Fiduciary Insurance)
- IX. ADJOURNMENT**

**NEXT MEETING DATE:** July 19, 2023, 2:00PM, Quarterly Meeting